



Honors Program
5330 Cherry Street, Room 424
University of Missouri-Kansas City
Kansas City, Missouri 64110
(816) 235-2820
Office of the Director

TO: UMKC Faculty
FROM: Prof. Gayle Levy, Honors Program Director
RE: Courses Contracted for Honors Credit

A student in the Honors Program has asked to take your course for honors credit.

Only a few courses are taught each semester exclusively as honors seminars. Honors students need to supplement these courses with regular courses of their choice in which they do alternative and/or supplemental work for honors credit. Professors participate in creating Honors Contracts on a voluntary basis. If you are willing to allow your course to be taken for honors credit, then please discuss the supplemental work that is to be done with the student, and work with them to fill out the [Honors Contract Form](#). The student is responsible for returning a copy of the completed and signed Honors Contract to the Honors Program by the end of the fourth week of the semester.

The proposed project should extend and supplement the learning objectives of the course. For example, the student may wish to write a paper, carry out research, conduct an experiment, make an oral presentation, engage in a community service project, or organize a tutorial group. The completed Honors Contract should specify the type and amount of supplemental work expected. For example, if a paper is assigned, the Honors Contract should specify its minimum word count.

Any undergraduate course at UMKC in which the student is currently enrolled for a letter grade may serve as the basis of an Honors Contract, subject to the approval of the faculty member teaching the course. However, Physical Education courses are ineligible for Honors Contracts.

At the end of the semester, it is up to you to decide whether the supplemental work completed by the student merits the honors credit. I suggest that you meet with the student a few weeks before the end of the semester to discuss the student's progress on the honors project and to assess what still needs to be done so that you feel comfortable awarding the honors credit to the student. If, after you have made clear your expectations, the student still does not meet them, you have every right to withhold the honors credit.

If the student receives a grade of B or better in the course and submits an "[Honors Contract Completion Form](#)" signed by you, the student will receive honors credit.

If you wish to set up a special honors discussion section, lab, tutorial, etc. that would include students who are not a part of the Honors Program but who could profit from an honors experience and whom you think should get honors credit, please let me know and I'll handle the paperwork. (Students who are not a part of the Honors Program can receive honors credit in specific courses, without planning to graduate with honors).

Please feel free to contact me at 816-235-2820 or levyg@umkc.edu if you have any questions.

Many thanks for your assistance.